

**Please complete this inspection sheet within 72 hours of move-in and place it in the rental drop box located outside unit #43.
Due to the age of the units this form is used to identify obvious pre-existing damaged items for your lease file.**

**IRVING COMMONS RENTAL GROUP
FLAT MOVE-IN INSPECTION SHEET**

UNIT # _____

MOVE-IN DATE _____

INSPECTION DATE _____

ITEMS	CONDITION AT MOVE-IN
LIVING ROOM	O-Ok / O-Not OK Comment Area
<i>Walls / Outlets</i>	O-Ok / O-Not OK
<i>Ceiling</i>	O-Ok / O-Not OK
<i>Flooring / Carpet</i>	O-Ok / O-Not OK
<i>Windows / Screens</i>	O-Ok / O-Not OK
<i>Doors / Closets</i>	O-Ok / O-Not OK
<i>Other</i>	O-Ok / O-Not OK
KITCHEN	O-Ok / O-Not OK Comment Area
<i>Walls / Outlets</i>	O-Ok / O-Not OK
<i>Ceiling / Light</i>	O-Ok / O-Not OK
<i>Flooring</i>	O-Ok / O-Not OK
<i>Cabinets</i>	O-Ok / O-Not OK
<i>Counters</i>	O-Ok / O-Not OK
<i>Sink / Gargage Disposal</i>	O-Ok / O-Not OK
<i>Range / Vent Hood</i>	O-Ok / O-Not OK
<i>Refrigerator</i>	O-Ok / O-Not OK
<i>Microwave</i>	O-Ok / O-Not OK
<i>Other</i>	O-Ok / O-Not OK
HALL	O-Ok / O-Not OK Comment Area
<i>Walls / Outlets</i>	O-Ok / O-Not OK
<i>Ceiling / Light</i>	O-Ok / O-Not OK
<i>Flooring / Carpet</i>	O-Ok / O-Not OK
<i>Door/ Closet</i>	O-Ok / O-Not OK

ITEMS	CONDITION AT MOVE-IN
BEDROOM	O-Ok / O-Not OK Comment Area
<i>Walls / Outlets</i>	O-Ok / O-Not OK
<i>Ceiling / Light</i>	O-Ok / O-Not OK
<i>Flooring - Carpet</i>	O-Ok / O-Not OK
<i>Windows / Screens</i>	O-Ok / O-Not OK
<i>Closets</i>	O-Ok / O-Not OK
<i>Other</i>	O-Ok / O-Not OK
BATH	O-Ok / O-Not OK Comment Area
<i>Walls / Outlets</i>	O-Ok / O-Not OK
<i>Ceiling / Lights</i>	O-Ok / O-Not OK
<i>Floor</i>	O-Ok / O-Not OK
<i>Cabinets</i>	O-Ok / O-Not OK
<i>Counter</i>	O-Ok / O-Not OK
<i>Sink</i>	O-Ok / O-Not OK
<i>Toilet</i>	O-Ok / O-Not OK
<i>Tub</i>	O-Ok / O-Not OK
<i>Other</i>	O-Ok / O-Not OK
MISC.	O-Ok / O-Not OK Comment Area
<i>Smoke Alarms</i>	O-Ok / O-Not OK
<i>Heat / AC</i>	O-Ok / O-Not OK
<i>Hot Water Tank</i>	O-Ok / O-Not OK
<i>Washer/ Dryer</i>	O-Ok / O-Not OK
<i>Other</i>	O-Ok / O-Not OK

TENANT SIGNATURE _____

TENANT SIGNATURE _____